

	used to share with students who are searching for your job posting.
Reporting a student who <b>no</b> longer works for you	complete this form a student is no longer working on your staff - <u>Student Employment</u> <u>Termination/Separation Form</u> (it can also be found here - <u>Student Supervisor Resources   Wittenberg University</u> 2. Using this form allows for good record-keeping.
I just want to see my	1. Yes! ‡
posted, but I see all positions. Is there a way I can only see my positions?	posted positions under.
What is the student employment work week?	<ol> <li>The work week starts on the day of the week that the 1st lands for that month.         <ul> <li>in August 2022, the work week will start on Monday and end on Sunday because August 1st lands on Sunday. For September 2022, the work week will start on Thursday and end on Wednesday because September 1st lands on Thursday.</li> </ul> </li> <li>This is important because students can NOT exceed 18</li> </ol>
	hours per work week during the academic year.
interviewed?	After a student has applied for your position posting in Handshake, you can follow the hiring instructions found here - <a href="Student Supervisor Resources">Student Supervisor Resources</a>   Wittenberg University
When can a student I hired start working?	<ol> <li>After tax paperwork has been completed and/or verified, studen</li> </ol>
	2. REMINDER: Students can NOT work without having completed employment verification and tax forms. This is a liability to the University that we need to avoid!

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